

Ethel Everhard Memorial Library
Library Board of Trustees Meeting (Village Hall)
Minutes April 11, 2022

Finance Committee Meeting - 6:30pm:

Robotka and Nelson reviewed vouchers.

Presiding Officer: Kittleson called the meeting to order at 6:45pm.

Roll Call: Nancy Nelson, Karen Robotka, Valerie Virch, President Lee Ann Kittleson, Director Anna Ludwig present. Bruce Dethlefsen absent.

Agenda: Motion by Robotka to approve Agenda. Second by Virch.

Minutes: Motion by Nelson to approve Minutes from regular meeting of March 14. Second by Virch.

Public Comments: None.

Reports:

A. Financial Report

Motion by Robotka to approve monthly vouchers. Second by Nelson. Motion carried 4-0. Roll call vote: Nelson - yes; Robotka - yes; Virch - yes; Kittleson - yes. Monthly income and expense reports reviewed from Director.

B. Director's Report

- 1) Monthly statistics/user data presented.
- 2) Calendar reviewed.
- 3) Programming update presented in a calendar format for May & June.
- 4) Renovation updates are proceeding on schedule.

C. Friends of the Library

Robotka presented information on book/bake sale and silent auction to be held later in the year.

New Business

A. Employee Evaluation

- 1) Nelson moved to move into closed session. Second by Kittleson. Motion carried 4-0. Roll call vote: Nelson - yes; Robotka - yes; Virch - yes; Kittleson - yes.
- 2) Robotka moved to move back into open session. Second by Virch. Motion carried 4-0. Roll call vote: Nelson - yes; Robotka - yes; Virch - yes; Kittleson - yes.

Unfinished Business

A. Library Renovations

- 1) Ad Hoc Committee Report presented by Nelson.
Brakebush Foundation donation acknowledged.
Furniture purchasing/assembling is proceeding on schedule.

B. Library Operations and COVID-19. Library procedures to remain the same for now.

Adjourn

Motion by Virch to adjourn. Second by Robotka. Motion carried 4-0.

Next meeting: May 9, 2022

Respectfully submitted by Nancy Nelson